

# *Hoylake Flyfishers*

## *Privacy Statement*



This privacy statement explains what personal data Hoylake Flyfishers Club (the Club) collects from you and how we use that data.

### **The personal data we collect**

- 1) We ask you to provide your full name, address, phone number and email address. This is essential information needed for us to communicate with you.
- 2) We ask for your date of birth if under eighteen. This is needed to determine what level of subscription you should be charged.
- 3) We ask if you are, or have been, a member of any other fishing club. This is needed to identify the possibility arising of any conflict with our associated clubs should you be accepted as a member of Hoylake Flyfishers.

These personal data above are collected from your application form. By completing the application form you have consented to the Club collecting the data from the form.

The data provided in item 1) above are the only data that are processed digitally.

The data provided in items 2) and 3) are not processed digitally and remain on your application form.

The original application form is archived securely by the Data Controller of the Club for as long as seems necessary and appropriate. Should your application not proceed or should you leave the Club then the form is shredded.

None of the data the Club collects are of a sensitive nature and do not relate for example to your religion, ethnicity, sexuality, health, criminality.

None of the personal data the Club collects are shared with other clubs or any other bodies.

None of the data the Club collects are used for marketing purposes.

The Club does share statistics with other clubs from time to time but this does not involve disclosing any of the personal data collected from you.

### **How we use the data**

The data collected in item 1) are used to communicate with you. The data you provide are also linked to a unique membership number, a username and a password so that you can access the Members' Area of the Club website. Your membership number now becomes part of your personal data because it is used to identify you within the Members' Area of the Club's website, particularly in the Booking Area. Your username and password are disclosed only to you and the Club's Data Processors: they are also stored in the Admin Area within the Members' Area of the Club website where access is restricted to a limited number of committee members.

### **What are your rights?**

You may make a written request to access a copy of the data we hold about you.

You may also object in writing to the club holding the data. However in this case the club would not be able to continue to offer membership to you because the data we hold are the minimum we require to service your membership.

